



## Requesting USDA GUS Lender Agent Access

To request access to GUS, all individual users must first obtain a Level 1 Login.gov user ID.

- 1. Navigate to: <u>https://login.gov/create-an-account/</u>
- 2. Scroll to the bottom of the page and select "Create an Account."

	Your one account for government Create an account			
3.	Enter your email address and select your email language preference.		USDA eAuthentication is using Login.gov to allow you to sign in to your account safely and securely. Sign in Create an account Create an account for new users Create an account for new users Enter your email address dwoodhams@uhm.com Select your email language preference Login.gov allows you to receive your email communication in English, Español, Français or 中文 (简件). English (default) Español Français 中文 (简件)	
4.	Check the box to confirm you have read and accepted the Login.gov rules of use. Select "Submit."	I read and accept th Submit	e Login.gov <u>Rules of Use</u> Ø	
5.	Login.gov will send an email with a link to confirm the email address provided. Click "Confirm email address."		CONFIRM YOUR CONFIRMENT OF THE STATE OF THE	
6.	Create a password and click "Continue."		https://secure.login.gov/sign_up/email/confirm? _request_id=5ad15ecb-dba5-4c51-a5c1-acc13d1131eab&confir- mation_token=IPCMs_zkm_tflcE4NA_	
7.	Select one or more authentication methods from the list provided.		Please do not reply to this message. If you need help, visit login gov/help/ About Login gov   Physicy pelicy Sent at 2024-08-12115-44-58.2159672	
8.	Confirm your email address.			



Last Reviewed: 09/13/2024



Once Level 1 ID is obtained, send your USDA ID along with the information listed below to your UHM Account Executive who will request management to assign your Lender Agent Role.

## **Contact Information**

- 1. Name
- 2. Email address
- 3. Phone Number

## **Required Lender Agent Information**

- 1. Agent ID (Organization's 9-Digit Federal Tax ID Number)
- 2. Organization's Legal Name
- 3. Full Mailing Address (including: a) street, b) city, c) state, d) zip and e) the + 4 digit zip code extension
- 4. Phone Number
- 5. Lender Type (must be one of the following options):
- Commercial Bank
- Production Credit Association
- Savings Bank
- Broker
- State Housing Finance Agency
- Mortgage Loan Company
- Federal Land Bank
- Bank for Co-Ops
- Non-Traditional
- Specialty Servicer

- Insurance Company
- Credit Union
- Small Business Investment Co
- Service Bureau
- Other